

The ANSI Site License Portal is a custom solution to access the standards you have a subscription to.

**To Start:** Go to <http://slportal.ansi.org/> Login using your Username and Password

### Search Screen



### Downloading Documents

After login, all your licensed content will be immediately available for browsing and search.

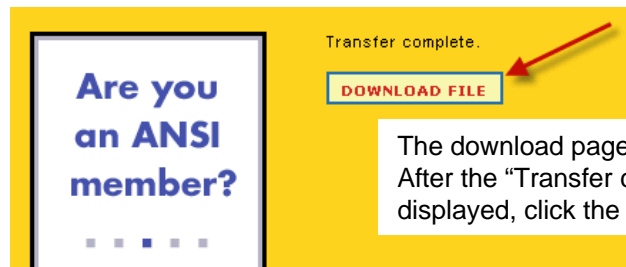
To download a document, click on the Designation or the Download icon for document you wish to download.

### Record Detail

Click on plus symbol to the left of designation to view the full record. Expanded view includes the following:

- Abstract (if available)
- Thumbnails – first 3 pages of document (if available)

Close open record with close box ("X" in top left hand corner).



### Search

Before entering your search term, select either Document number" or "Keyword".

- Default search is against content in your collection only.
- Designation searches matches on any contiguous part of a designation.
  - E.g. searching on A264 will find ASTM A264-03 but searching on A26 will find ASTM A264-03 and ASTM A269-08
- Keyword searches search the text of the title of the document, and abstract (if available).
- Running your search on ANSI's eStandards Store – click the magnifying glass icon and previous query will be run on ANSI eStandards Store, with results appearing in a new browser window.
- Exit search mode and return to browsing your content by clicking on close box to the right of search box.

### Rerun Search against ANSI eStandards Store



### RSS Feed

**Notification** - click on the RSS icon. A new window will open. Click on Subscribe to this feed; Name the Collection and click subscribe.

**eMail Notification** -go to <http://www.feedmyinbox.com/> Enter the URL of the RSS feed and your email...then you get notifications every morning of any changes.

### Additional Features

- Sort** – Click on Designation or SDO column headings to sort on that field
- Dynamic page navigation:** Click on page numbers at bottom of page to jump to specific pages.
- Records per Page** – Click the number to change the number of records displayed.

