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Printed Information on Spines

**An American National Standard
Developed by the
National Information Standards Organization**

**Approved January 14, 1997 by the
American National Standards Institute**



Bethesda, Maryland, U.S.A.

ANSI/NISO Z39.41-1997
(Revision of ANSI/NISO Z39.41-1990)

Printed Information on Spines

Abstract: Describes how to format information on the spines of printed bindings, covers, containers, or other protective enclosures. It describes both the kinds of information to be printed on spines and the order and placement of the information.

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Foreword

(This foreword is not part of the American National Standard for Printed Information on Spines, ANSI/NISO Z39.41-1997. It is included for information only.)

This standard was first issued in 1979 as the American National Standard for Book Spine Formats. The first approved revision in 1990 took into account that publishers and producers of informational materials were issuing a variety of publications, in addition to books that require spine titles: microforms, electronic media such as computer disks, CD-ROMs, videotape, etc. This new revision includes additional illustrations to explain the application of the standard to nonbook media.

NISO extends its thanks to Norma Hendrickson, Library of Congress, Special Materials Cataloging Division, for assisting in the preparation of this standard.

This standard was processed and approved for submittal to ANSI by the National Information Standards Organization. It was balloted by the NISO Voting Members August 15, 1996 - November 15, 1996. It will next be reviewed in 2001. Suggestions for improving this standard are welcome. They should be sent to the National Information Standards Organization, 4733 Bethesda Avenue, Suite 300, Bethesda, MD 20814. NISO approval of this standard does not necessarily imply that all Voting Members voted for its approval. At the time it approved this standard, NISO had the following Voting Members:

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Printed Information on Spines

1. Introduction

1.1 Purpose

The purpose of this standard is to ensure, on works that have spines, a standard location for libraries and other organizations to place local data. In this way, information placed on a spine by a publisher or producer will not be obscured. The goal is for a user to see clearly all spine information: local ownership, locational, and subject information as well as publisher/producer, title, and author information.

1.2 Scope

This standard specifies how information is to be formatted on the spines of printed bindings, covers, containers, or other protective enclosures of a work. The work enclosed may be a book, an electronic medium such as computer software or videocassette, a microform, music, etc., or a combination of items such as a CD-ROM and printed text. This standard applies to commercial works as well as to material bound by a library, commercial binder, or other organization. This standard specifically excludes works that do not have a spine, such as saddle-stitched periodicals and reports.

2. Referenced Standards

This standard is intended to be used in conjunction with the following standards. When these standards are superseded by revisions, the revision shall apply.

ANSI/NISO Z39.9-1992, International Standard Serial Numbering (ISSN)

ANSI/NISO Z39.21-1987, Book Numbering (ISBN)

ANSI Z39.29-1977, Bibliographic References

ISO 2108: Book Numbering

ISO 3297: International Standard Serial Numbering

3. Definitions

Analytic Title. See **Title (forms)**.

Audiotape. See **Sound Tape**.

Bibliographic Identification Area. The uppermost portion of the spine of a protective enclosure. It contains bibliographic information specific to the work (see 4.1).